

CHAKLALA CANTONMENT BOARD



EXPRESSION OF INTEREST (EOI) DOCUMENT

FOR

ARCHITECTURAL DESIGN, SOIL INVESTIGATION,
STRUCTURAL DESIGN, E&M DESIGN, DETAILED
CONSTRUCTION DRAWINGS, PREPARATION OF TENDER
DOCUMENTS AND TOP SUPERVISION ETC.

OF

RAHEEL SHAREEF MEDICAL AND DENTAL COLLEGE,
CHAKLALA

CANTONMENT EXECUTIVE OFFICER
CHAKLAL CANTONMENT BOARD,
MURREE ROAD RAWAPINDI

PH # 051-9270160

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MARCH 2018

PART- I

REQUEST FOR SEEKING EOI, RELEVANT INFORMATION ABOUT, HIRING CONSULTANCY SERVICES FOR RSM&DC

1.1 REQUEST FOR SEEKING APPLICATIONS FOR SHORT-LISTING

Project: CONSULTANCY SERVICES FOR ARCHITECTURAL DESIGN, SOIL INVESTIGATION, STRUCTURAL DESIGN, E&M DESIGN, DETAILED CONSTRUCTION DRAWINGS, PREPARATION OF TENDER DOCUMENTS AND TOP SUPERVISION ETC. FOR RAHEEL SHARIF MEDICAL AND DENTAL COLLEGE, CHAKLALA.

1. Letters of Interest/Applications are invited from firms registered with the PEC/PCATP who are on active tax payer list of Federal Board of Revenue, (FBR) Pakistan which are experienced consultants and who wish to be considered to undertake Consultancy Services for Architectural design, soil investigation, structural design, E&M Design, Detailed construction drawings, Preparation of Tender Documents and Top Supervision. The project is expected to commence from July 01, 2018.
2. The objectives of the Project to establish a Medical & Dental college and expanding health care facilities in Cantt General Hospital that will not only impart quality medical education to the students, but also provide best quality specialized health care to the population.
3. The major components of the Project are:-

- Academic Block for medical studies as per PMDC requirements
 - Academic Block for Dental studies as per PMDC requirements
 - Hostel facilities for Boys and Girls on Campus
 - Accommodation for teaching staff
 - Accommodation for nursing staff
 - Hostel for house officers
 - Mosque for the entire campus
 - Any other facility required by PMDC or executing agency.
4. The expected results/benefits of the project are envisioned as follows:-
- State of the art medical and dental college for approximately 100 students per year initially.
 - Provision of health facilities for the residents of Chaklala cantonment
5. PEC/PCATP registered consultants who are interested in the assignment should submit information in the format indicated in the attachment to this letter. Firms are required to support their experience in carrying out Detailed Engineering Designs, architectural designs, and Preparation of Tender Documents of medical colleges/ health services facility.
- Firms should also indicate their experience as specific/general and experience of their requisite nominated staff in the following disciplines in the CV Forms attached with this letter:-
- i. Project Manager
 - ii. Expert (Hospital Design Architects)
 - iii. Expert (Master Planning)
 - iv. Expert (Structural Designer)
 - v. Expert (Contract Administration/ Construction Management)
6. Applications along with accompanying material for consideration should be submitted to

Office of the Chaklala
Cantonment Board, Murree Road, Rawalpindi
PH # 051-9270160 FAX # 051-9270150
cb.chaklala@gmail.com

7. Please restrict yourself to the essential information only and do not make your application cumbersome.

1.2 PROJECT INFORMATION

1.2.1 INTRODUCTION

Chaklala cantonment Board has proposed the establishment of a Medical & Dental College on its land measuring 150 canals near Shifa Eye Hospital along GT Road.

1.2.2 PROJECT COMPONENTS

1.2.2.1 *Scope of Work of Proposed Studies*

The assignment will include but not limited to

- i. master planning of the land
- ii. Architectural design, soil investigation
- iii. Structural design, preparation of tender drawings, documents, electrical & mechanical design
- iv. Top supervision of the project.

1.2.2.2 *Project Layout*

The Project layout in the includes the following important structures:

- i. Academic Block for medical studies
- ii. Academic Block for Dental studies
- iii. Admin Block
- iv. Auditorium
- v. Boys and girls hostels
- vi. Faculty and Principal Residence
- vii. Nursing Hostel
- viii. Postgraduate Hostels
- ix. Mosque
- x. Playing Area
- xi. Car Parking
- xii. Any other facility required.

The job of the consultant is to optimally utilize the available piece of the land for the purpose of medical and dental college with in the minimal costs. The facilities are to be designed and developed keeping in consideration the Pakistan Medical and Dental Council Guidelines.. Layout Plan is attached as **Figure-2**

1.2.3 SALIENT FEATURES

The Raheel Sharif Medical and Dental college is to be constructed keeping in view the guidelines of the Pakistan Medical and Dental Council.

The medical and dental college would include lecture theaters libraries, common rooms, museums dissection halls hostels & offices etc as per requirements of PMDC.

1.2.4 AVAILABILITY OF FUNDS

The funds will be provided by Chaklala Cantonment Board for the subject project

1.2.5 SUBMISSION DATE AND ADDRESS

The Expression of Interest documents must reach at the O/o Cantonment Executive Officer, Chaklala Cantonment Board, Murree Road, Rawalpindi on or before **April 02, 2018 at 1400 hours.**

1.4 Evaluation Criteria

1.4.1 Main Criteria

Experience of the Firm(s)	=	30%
Quality of Personnel's expertise	=	70%
Minimum qualifying score	=	70%

1.4.2 Sub Criteria

1. Experience gained by the Consulting Firm during the last 10 years. **Maximum Score**

- | | | |
|---|----|-----------|
| <input type="checkbox"/> Overall experience | 9 | 30 |
| <input type="checkbox"/> Specific experience of similar assignments | 21 | |

1.1 General Project have been handled in last 10 years.

No. of Project(s)	%age
Min. 2	25
3 - 5	60
6 - 7	80
8 - 9	90
10 and above	100

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1.2 Specific Project [*Feasibility Study, Detailed Engineering Design and Preparation of Tender Documents & PC-I of Medical College, Health Care facility, Hospital*] have been handled in last 10 years.

No. of Project(s)	%age
1	50
2	75
3	85
4	95
5 and above	100

21

Quality of Personnel's Expertise (experience of the available experts)			70	
Provide list of proposed expert personnel to be evaluated with qualification and experience				
Evaluation Criteria for Key Persons				
Sr. No.	Positions of proposed Experts/ Max. Marks	Academic qualification		Professional Experience (overall years) a. Specific* b. General
	100%	30%		70%
		Basic 80%	Higher 20%	a. Specific=80% b. General=20%
1	Project Manager/ Team Leader (20 Marks)			a. [20 years] b. [25 years]
	Expert (Architect) (12.5 Marks)	-do-		a. [15 years] b. [20 years]
	Expert (Town Planning) (12.5 Marks)	-do-		a. [15 years] b. [20 years]
4	Expert (Structural Engineer) (12.5 Marks)	-do-		a. [15 years] b. [20 years]
	Expert (Contract Administration) (12.5 Marks)	-do-		a. [15 years] b. [20 years]
Total			100	
* Relevancy of specific experience as per job requirement against each position may be provided in brief.				

2. PART – II

SUBMISSIONS FROM APPLICANT FIRM

(IN TRIPLICATE)

2.1 SUBMISSIONS WITH EOI DOCUMENTS

Interested [*Local firm or local Consultants*] must provide following information indicating that they are qualified to perform the services.

1. Information submission form
2. Summary of Projects handled in last 10 years as per attached format (Form-A).
3. Names and short CVs of Principal staff including their PEC/PCATP registration along with latest renewal, as per attached format (Form -B).
4. List of similar assignments undertaken by the firm within last 10 years as per attached format (Form -C).
5. Names and short CVs of Proposed Experts including their PEC/PCATP registration along with latest renewal, as per attached format (Form -D).
6. Copies of registration of the Firm with Pakistan Engineering Council (PEC)/PCATP along with updated renewal.
7. National Tax Number(s) of the Consultant, respective sales tax registration.
8. Status of litigation / arbitration by the Consultants' against the client if any.

2.2 INFORMATION FORM

[Name of Department/Entity]

Assignment : _____
Project : _____
Date : _____

1. Name of consultant
 - Address
 - Telephone No(s)
 - Fax Number
 - E-mail Address
 - Registration No. with PEC/PCATP alongwith Registered Office Address.
2. Description of consulting firm (ownership/organization)
3. Experience (Number of Years)
 - Local/national
 - International
 - Regional (within the country-details)
4. Name(s) and Address(es) of firms, if a their short description and description of their role in the Association.
5. Experience of the Consultants (on appended forms) during the last 10 years:
 - Specific (5 Projects of similar magnitude and complexity)
 - General (10 Projects)
(in all Fields but not completely relevant)
6. Organization chart showing consultant's structure.
7. Capital of consultant (Financial Statements for the latest three years).
 - Subsidiaries and associates.
 - Annual fees in the last five years.

· Financial reference [name/address of bank(s)]

8. Professional staff available for the assignment on the appended format.

9. Additional information (if any but relevant).

Yours truly,

Name of Authorized Representative

Position:

Date:

2.3 SUBMISSION FORMS FOR APPLICANTS

**Consultancy Services for Raheel Sharif Medical and Dental College SUMMARY LIST OF PROJECTS HANDLED
BY THE FIRM**

(Services carried out in the Last 10 years)

Sr. No.	Name of the Project	Location Province/ Country	Client	Cost of the Project	<u>Implementation</u> Start ----- Completion-----	Handled as: <input type="checkbox"/> Single Firm : S <input type="checkbox"/> Lead Firm : L	Total Cost of Services	Cost of Services provided by the Firm	Scope of Services: <input type="checkbox"/> Feasibility Study: F <input type="checkbox"/> Detail Design: D <input type="checkbox"/> Construction Supervision: C	Scope of Project Components/Volume of Work etc.
1										
2										
3										

Only relevant scope of services be selected

FORMAT OF SHORT CV OF PRINCIPAL STAFF

(To be filed by each firm)

(Mandatory to fill up but will not be included in evaluation)

1. Name :
2. Profession/Expertise :
3. Date of Birth :
4. Years with the Firm :
5. Nature of experience in this firm and others :
6. Membership of Professional Societies :
7. Education :
8. Other Training :
9. Knowledge of Languages :
10. Key Qualifications (Maximum $\frac{3}{4}$ of a page) :
11. Status with the firm i.e. Regular/Non regular or
Period/years working with the firm :

SPECIFIC EXPERIENCE OF CONSULTANTS

(To be filed by each firm)

(Relevant services carried out in the Last 10 years which best illustrate qualification)

[NAME OF THE FIRM/CONSULTANT]

1. Name of Assignment :
2. Country :
3. Name of Client :
4. Address :
5. Start Date : Month/Year
6. Completion Date : Month/Year
7. Professional Staff Provided :
8. No. of Staff :
9. No. of Staff Months :
10. Approx: Value of Services :
11. No. of Staff/Staff Months
12. Name/Position of Key Staff :
13. Description of Project :
14. Description of Services Provided by the Firm :

FORMAT OF CURRICULUM VITAE OF PROPOSED EXPERTS

(Against nominated positions as provided in evaluation criteria)

1. The Discipline/ Expertise :
2. Name of the Firm :
3. Name of Nominee :
4. Date of Birth :
5. Years with the Firm :
6. Nationality :
7. PEC /PCATP Registration/
Membership No. :
8. Key Qualifications : (Provide an outline of the nominee's experience)
9. Academic Qualification :
10. Employment Record :
11. Languages and Proficiency : (In speaking, reading and writing as Degree of Excellent-Good-Fair-Poor)
12. Certification I, the undersigned, certify that, to the best of my knowledge and belief, these bio-data correctly describes myself, my qualifications and my experience.

Signature:

Dated: day/month

3 FIGURES

(Figure-2)

